



## SENIOR PLANNER

The R.M. of Corman Park No. 344, a growing rural municipality surrounding 6 urban municipalities in Saskatchewan, is expanding its Planning Department and seeking a Senior Planner to join its team. The diverse land uses within the R.M. create an opportunity for a unique work experience, with this position playing a key role in the current and long range planning activities of Corman Park.

The position reports to the Director of Planning & Development and would provide professional planning services including:

- Effective administration and implementation of the R.M. and Corman Park-Saskatoon Planning District Official Community Plans and Zoning Bylaws and the proposed P4G Regional Plan;
- Project management of external and internal resources for the development of statutory and non-statutory plans, bylaws and studies;
- Process complex subdivision, rezoning, bylaw amendment and development permit applications, including coordination of necessary referrals, and preparation of reports and recommendations;
- Act as a liaison between the Planning Department, other R.M. departments, the development/construction industry, First Nations, external agencies, and the public;
- Offer mentorship to junior departmental staff on a variety of land use planning applications, including secondary signing authority as a Development Officer; and
- Arrange for, attend and present at R.M. Council and District Planning Commission meetings, public hearings, Open Houses and other events as necessary.

The ideal candidate will possess:

- A degree in planning or related field, combined with at least 5 years of municipal, district or regional planning experience; preferably in development review, land use policy or combination thereof;
- Full membership in the Canadian Institute of Planners and the Saskatchewan Professional Planners Institute (or transferring provincial equivalent);
- Demonstrated ability to manage multiple complex files in a multi-disciplinary environment including presentation, facilitation, mediation and negotiation techniques;
- An understanding of rural, regional and provincial planning legislation, principles, processes, issues and trends;
- Strong behavioural skill sets including relationship building, problem solving, leadership, time management and critical thinking;
- Proven verbal and written communication skills with the ability to convey complex and technical information in a positive and understandable manner;

- Positive attitude towards work, colleagues and supportive of a fast paced, team environment; and
- Proficiency in report writing, agreement drafting, office telecommunications and computer applications.

Corman Park offers a competitive salary, benefits package, pension plan and professional development. This position requires you to have a valid driver's license.

Candidates should demonstrate their knowledge and abilities through their resume and covering letter; only those selected for an interview will be contacted. Forward your application in confidence by 4:30 pm, CST on January 18, 2019 to:

**Kathy Newton, Human Resources Manager**

**R.M. of Corman Park No. 344**

**111 Pinehouse Drive**

**Saskatoon SK S7K 5W1**

**Email: [knewton@rmcormanpark.ca](mailto:knewton@rmcormanpark.ca)**

**Phone: 306-242-9303**

**[www.rmcormanpark.ca](http://www.rmcormanpark.ca)**

Electronically submitted proposals will be deemed to be successfully received when displayed as new email. The R.M. of Corman Park will not be liable for any delay for any reason, including technological delays, spam filters, file size limitations, etc. It is the sole responsibility of the applicant to confirm with the person identified above that the file has been received.