



SASKATCHEWAN

PROFESSIONAL PLANNERS INSTITUTE

EXCELLENCE IN PLANNING AWARD

CALL FOR NOMINATIONS

THE DEADLINE FOR SUBMISSIONS IS **12 PM MONDAY, AUGUST 10, 2020**

PURPOSE OF AWARD

The purpose of this award is to recognize the excellence of professional planning work undertaken by SPPI members in communities and regions across Saskatchewan in one of three categories:

CATEGORY 1

Excellence in Planning Research
and Innovation

CATEGORY 2

Excellence in Planning Policy

CATEGORY 3

Excellence in Planning Practice
(urban and Rural)

CATEGORY 4

Community Volunteer

ELIGIBILITY

To qualify for this award the following criteria must be met:

1. The submission must represent a completed plan, design, policy or research study (project).
2. The project must have been prepared by, or under the direction of an RPP or Candidate member in good standing with SPPI.
3. The project must have been completed during the preceding two years and must have been:
 - sanctioned by a board, council, planning department, educational institution, or recognized planning firm; or
 - implemented through physical construction; or
 - published by a recognized publisher or public agency.
4. No project may be submitted to more than one category.
5. Nominating organizations and individuals may be associated with award submissions for multiple projects.

Projects or initiatives may include:

1. Physical plans and designs such as property or building specific plans with strong design elements, and neighbourhood concept plans.
2. Comprehensive Plans, such as OCPs, policy, economic development, environmental, social, transportation or environmental management plans.
3. Planning legislation, regulation, or policy.
4. Studies or reports, published documents and audio-visual materials relating to any field of planning.



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NOMINATION PROCESS

Nominations must include a cover letter, up to two pages, signed by at least 2 RPP members of SPPI in good standing that includes:

- category of the submission
- name of project or initiative
- names of the nominee/nominees, identifying specific SPPI member(s) involved
- a summary of the project or initiative, describing the merits of the entry, including how it meets the criteria
- a letter of support from the board, council, planning department, educational institution, planning firm or client supporting the submission
- any relevant documents in pdf form that explain, detail or illustrate the project
- any additional letters of endorsement (not mandatory)

SUBMISSION PROCESS

All submissions *must* be made in electronic form (e.g. PDF document, or similar), and may be submitted either by electronic mail, or on a digital storage device (e.g. CD, memory stick etc.). Paper or 'hard copy' submissions will *not* be accepted.

It is strongly recommended that the submission package be organized into appropriate files or folders such as:

1. Nomination Package (completed nomination form, cover letter, written summary, letters of support)
2. Project Documentation (relevant report, plan or research publication)
3. Supporting Materials (other display materials, newsletters, presentation materials, images, etc.)

Please email the completed submission prior to 12 PM MONDAY AUGUST 10, 2020 to info@sppi.ca.