

Planner

Competition #J1218-0878

The City of Prince Albert is located in the broad valley of the North Saskatchewan River near the geographic centre of the province of Saskatchewan where the agricultural prairie of the south and the rich forest belt of the north meet. Prince Albert is a major service centre and regional market area for 175,000+ people in central and northern Saskatchewan. The beauty of the area, access to lakes and parks minutes away, a friendly environment, a prosperous community with a diverse economy and a commitment to growth offers a balanced quality lifestyle.

The City of Prince Albert currently has a term opportunity available as a Planner in the Planning and Development Services Department. The length of the term is expected to be up to one year, with possibility of extension.

The Planner is responsible to assist in the development of studies, master plans, policies, programs and bylaws; develop and prepare reports and recommendations on various projects; and provide advice, information and interpretation to the public and various stakeholders, on planning related matters. This position plays a key role in the current and long range planning activities of the City of Prince Albert.

Principle Duties & Responsibilities:

- Provide sound planning advice for the interpretation of bylaws, policies, studies and other planning documents as necessary.
- Act as a liaison between the Planning Department, other Departments, the development/construction industry, First Nations, external agencies and the public.
- Effective administration and implementation of the Zoning Bylaw, Subdivision Bylaw, Official Community Plan, and other planning documents as necessary.
- Assist in the preparation of various studies, planning documents, and master plans.
- Arrange for, attend and present at public presentations, open houses, and other events as necessary.
- Respond to inquiries on land use plans, bylaws, policies, development agreements and other land use documents.
- Process subdivision, rezoning, bylaw amendment and development permit applications, including the coordination of necessary referrals, and the preparation of reports and recommendations.
- Participate and provide sound planning advice as member and/or Secretary for various Boards and Committees.

Qualifications (Education, Training, Experience)

- Bachelor's Degree from an accredited institution in a field related to regional and urban planning.
- One (1) year directly related professional planning experience.
- Membership with the Canadian Institute of Planners (CIP).

The City of Prince Albert offers competitive salaries, an excellent benefit package and a defined benefit pension plan.

To explore this opportunity in complete confidence, please apply online by Friday, January 18, 2019 at <http://citypa.ca/City-Hall/Job-Opportunities> .