



SASKATCHEWAN

PROFESSIONAL PLANNERS INSTITUTE

CANDIDATE LOG BOOK SUBMISSION

Name: _____

Candidate Qualifications:

- I have a university degree from an accredited planning program
- I have a university degree that is planning-related
- I have a university degree that is unrelated to planning

Date you became a Candidate Member: _____

Number of Logs included with application: _____

Total duration of professional experience logged in months: _____

Signature: _____

Date: _____

Submission must include:

- Application
- Copy of Degree
- Sponsor Checklist and Accountability Statement
- Application Fee

LOG OF RESPONSIBLE PROFESSIONAL PLANNING EXPERIENCE (RPPE)

Log Book Requirements

1. Acknowledging the intent of the CIP definitions of “Planning” and “Responsible Professional Planning Experience”, SPPI, expects candidates to demonstrate RPPE by documenting how:
 - the scientific, aesthetic and orderly disposition of land, resources, facilities and services is influenced by, and must account for, physical, economic and social factors in developing healthy, efficient communities;
 - community development is directly controlled, or influenced by, regulation, policy and/or programs;
 - they have:
 - been personally responsible for a substantive component of a planning initiative(s);
 - applied professional judgment consistent with planning theories and concepts; and
 - been personally accountable for, or involved in, significant elements of planning processes and/or decisions.

2. In completing your log book, you must log a minimum of:
 - Two years of RPPE if you graduated from an accredited planning program
 - Four years of RPPE if you have a related degree
 - Six years of RPPE if you have an unrelated degree

3. In logging the required RPPE, Candidates must have work experience in at least two types of planning, differentiated by process and subject matter, with at least six months being spent in one of the two types.

Table 1: Type of Planning Experience

| <u>process</u> | <u>subject matter</u> | <u>scale</u> |
|--|--|---|
| <input type="checkbox"/> Analysis | <input type="checkbox"/> Comprehensive physical planning | <input type="checkbox"/> Building Group |
| <input type="checkbox"/> Projection | <input type="checkbox"/> Transportation Planning | <input type="checkbox"/> Neighbourhood |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Research methodology and theory | <input type="checkbox"/> District |
| <input type="checkbox"/> Design/Layout | <input type="checkbox"/> Social Planning | <input type="checkbox"/> Municipal |
| <input type="checkbox"/> Research | <input type="checkbox"/> Planning Law | <input type="checkbox"/> Metropolitan Area |
| <input type="checkbox"/> Policy Development | <input type="checkbox"/> Urban Design | <input type="checkbox"/> Regional |
| <input type="checkbox"/> Review Development | <input type="checkbox"/> Environmental Planning | <input type="checkbox"/> Territorial/Provincial |
| <input type="checkbox"/> Proposals | <input type="checkbox"/> Housing Policy | <input type="checkbox"/> National |
| <input type="checkbox"/> Regulatory Review | <input type="checkbox"/> Other: Please specify | <input type="checkbox"/> International |
| <input type="checkbox"/> Other: Please specify | | |

Detailed Log of Experience

Organize and Title each Log using any one of the Process and Subject Matter categories listed in Table 1 (e.g. Development Review or Transportation Planning)

Use Table 2 to organize your work experience (specific planning projects, activities, or initiatives), describing the scale, the planning issues involved, duties performed, the outcomes and your role and responsibilities, and summarize what you have learned and how your work experience demonstrates RPPE

Log ____ of ____ (e.g. Log 1 of 3, Candidates should create as many logs as necessary)

Log Title(Process/Subject Matter): _____

Position(s): _____

Employer(s): _____

Location(s): _____

Total duration in months: _____

Table 2: General Description of Experience

Describe the specific planning activity and/or project/scale of work

Describe the planning issues involved, duties performed, and your role and responsibility.

| | |
|--|--|
| | |
|--|--|



General Description of Experience Continued

| | |
|--|--|
| | |
|--|--|



Summary of Experience

Summarize what you have learned and how the work associated with this position demonstrates RPPE:



Supervisor's Validation (please mark N/A if you are a sole practitioner)

I, _____ (please print)

confirm that this is an accurate description of _____ 's work.
(Name of Candidate)

Signature: _____

Date: _____