

COUNCIL MEETING MINUTES

The Saskatchewan Professional Planners Institute
PROVINCIAL COUNCIL MEETING NO. 2 (2018-2019)
Darlene Hincks Board Room, Regina City Hall
February 8, 2019

Attendees

Alan Wallace	President
Michael Ruus	President-Elect
Marilyn Steranka	Executive Director
Abby Besharah	
Eric MacDougall	
Ian Goeres	
Adam Toth	
Tony Wood	
Jeff Logan	

Regrets: Maggie Schwab, Samantha Mark

1.0 CALL TO ORDER

President Alan Wallace called the meeting to order at 9:50 a.m.

2.0 ADOPTION OF MEETING AND CONSENT AGENDA

MacDougall/Besharah: *"That the Consent Agenda is adopted and the Minutes of the November 16, 2018 and January 7, 2019 e-minutes be approved"*.

CARRIED

3.0 BUSINESS ARISING FROM THE MINUTES

Council reviewed the Business Arising and updates were provided on each item.

4.0 PRESIDENT'S REPORT

4.1 REPORT UPDATE

Alan provided an update on the following and other items contained in the written report:

- Standards Committee;
- Planning Alliance Forum;
- Advocacy Role;
- RPP Brand Working Group; and
- Strategic Plan/Member Services Review.

Strategic Plan – it was agreed that Council will refresh the Strategic Plan and incorporate results of the Member Services Review Survey. All members will review the documents and committees will update their specific area, focusing on the top 5 priorities.

Action:

1. The Professional Development Committee consider offering a half day ethics refresher course.
2. Abby to approach our PSB Rep (Dana Kripki) to request they give a presentation and display an exhibit booth at the September Conference.
3. Promotions and PR Committee schedule a meeting to discuss the Advocacy Role, specifically draft Terms of Reference (including a possible change in Committee name, i.e. Advocacy and Public Relations) and work plan answering both 'what' and 'how' the Committee will do over the next year or two. The Committee will report back to the May Council meeting in order that this action can be finalized and presented at the AGM for formal adoption.
4. Promotions and PR Committee take the lead in purchasing a display banner (graphics, etc.) and develop material or handouts that can be used when SPPI attends various trade show exhibits, i.e. SUMA, SARM, and CIP Centenary.

4.2 CIP 100TH CELEBRATION

Council discussed various ways to participate and celebrate the 100th anniversary.

Action:

1. Alan to draft an e-blast message encouraging members to participate in the Historic Timeline and other activities of interest. It was suggested that past Award recipients be asked to consider making a submission.
2. SPPI Council members will approach their employers, where applicable, to request adoption of the CIP Centenary Declaration. (Wording for Declaration was provided by CIP).

Wallace/Goeres: That the following SPPI Declaration is approved:

“Registered Professional Planners in Saskatchewan play a vital role in helping to shape our communities, to protect the natural environment and cultural heritage and to support the provision of services that we all rely on in our daily lives.

May 31, 2019 marks the 100th anniversary of the Canadian Institute of Planners, a national non-profit representing planners across the country. It was founded as the Town Planning Institute of Canada by Thomas Adams, advisor to the federal government in the development of the first planning legislation.

The Canadian Institute of Planners continues its vital work in key issues affecting the profession and the country, including climate change, housing, Indigenous planning, transportation, urban design, and healthy communities, in Canada and abroad.

As the Canadian Institute of Planners celebrates its 100th anniversary, we are further reminded of our successful past, present, and future years of partnership. Working together, we are able to provide greater value to our members, as well as to collaborate on initiatives that help to raise awareness for the planning profession. We look forward to continuing and building on this strong foundation with the Canadian Institute of Planners for decades to come.

The Saskatchewan Professional Planners Institute is pleased to acknowledge the importance of Registered Professional Planners in Saskatchewan and mark this significant milestone in the history of the Canadian Institute of Planners; we wish them continued success in their endeavours on behalf of the public interest.”

CARRIED

5.0 EXECUTIVE DIRECTOR/REGISTRAR REPORT

Marilyn provided an update on the following as contained in the written report:

- Renew Plan North West Journal Memorandum of Understanding
- Participation in National Compensation Survey
- Update on 2018 Continuing Professional Learning Program

Goeres/Besharah: “That SPPI renew the MOU with APPI and MPPI for the co-production of the tri-PTIA planning publication, Plan North West, for an additional five year term with the option for any party to terminate early on three months’ notice”.

CARRIED

MacDougall/Besharah: “That SPPI participate in the national compensation survey using the proportional membership share funding model (\$308.20); and further that SPPI receive the Provincial/Regional Reports for an additional \$1,850.00”.

CARRIED

6.0 COMMITTEE UPDATES/REPORTS

6.1 PROMOTIONS AND PUBLIC RELATIONS COMMITTEE

Abby and Tony provided an update on the 2019 Conference and other items contained in their written report.

Wood/Besharah: “That SPPI adopt the 2018 Social Media guidelines and further that this document will be reviewed and updated as required”.

CARRIED

6.2 PROFESSIONAL DEVELOPMENT COMMITTEE

Eric, Ian and Adam provided an update on planned 2019 events including Talks on Taps, Webinars, and Duty to Consult Workshop as contained in their written report. They also provided an update on the RUP Work Study Program.

7.0 FINANCE/SPONSORSHIP

Council reviewed their 2019 sponsorship commitments and discussed a supplementary request from Design Council of Saskatchewan (DCS) for additional sponsorship. It was decided that, given budget commitments, SPPI would continue with the \$750.00 contribution to DCS and not increase at this time.

8.0 TERRITORIAL ACKNOWLEDGMENT/POSITION PAPER

Council discussed a territorial acknowledgment statement and agreed that it should be developed concurrently with the position statement, submitted by Samantha.

Summary of feedback and suggestions:

1. Discussed the way in which the Territorial Acknowledgement is considered across Canada, and how it has become very 'standardized' in opening addresses etc. Council was in favour of crafting a Territoriality Acknowledgement which all SPPI members can use as our own. The acknowledgement would still recognize the land we are on, but go further to describe what we are committed to do... for example:

"It is acknowledged that we are on Treaty 6 Land and the homeland of the Metis. SPPI (as planners we believe it is important to..) believes it is important to honour the spirit and intent of the treaties, and to work together with First Nations and Indigenous people so that the growth, development, opportunities and prosperity of our communities within Saskatchewan is shared amongst all and embodied in our plans for growth....."

Something along those lines would be good to have in our Position Statement on Reconciliation. The other suggestion was to ensure that whatever we craft as our own territorial acknowledgement would be reviewed and given full approval from a First Nations representative.

2. A short sentence or two in the introduction recognizing that Saskatchewan was the first province in Canada to create and adopt a commercial urban reserve within a major Canadian city, and many more have followed. This has created a proven framework for successful adoption and creation of urban reserves elsewhere.
3. Good to recognize and endorse the CIP Policy, but not to repeat the text. Instead, we could include in our policy statement the three major roles for Planners to play:
 - a. Enhance our Professional Practice
 - b. Engage Indigenous Peoples, Communities, and Nations
 - c. Participate in Mutual Capacity Building.
4. It would be appropriate to recognize the Goal within the Statements of Provincial Interest concerning First Nations and Metis Involvement.

"To enhance the participation of First Nations and Metis in applicable land use planning and development processes."

9.0 NEXT MEETING – MAY 10, 2019 (SASKATOON)

10.0 ADJOURNMENT

Besharah: "That the meeting is adjourned."

CARRIED

Meeting Adjourned at 2:25 P.M.