



SASKATCHEWAN

PROFESSIONAL PLANNERS INSTITUTE

VOLUNTEER RECOGNITION AWARD

CALL FOR NOMINATIONS

THE DEADLINE FOR SUBMISSIONS IS **12 PM MONDAY, AUGUST 11, 2023**

PURPOSE OF AWARD

The purpose of this award is to recognize the efforts of an SPPI member who has made a significant volunteer contribution to the Institute.

NOMINATION PROCESS

Nominations must include a cover letter signed by at least 2 members of SPPI in good standing, in any membership class / category that includes:

- the name of the nominee;
- a short description of the volunteer initiative(s), or project(s) and its relationship to the institute; and
- the role of the nominee.

ELIGIBILITY

To qualify for this award the following two criteria must be met:

- An SPPI member in good standing; and
- An individual who has in the past 2 years demonstrated their commitment to the work of SPPI through a significant contribution of volunteer time and effort.

SUBMISSION PROCESS

All submissions *must* be made in electronic form (e.g. PDF document, or similar), and may be submitted either by electronic mail, or on a digital storage device (e.g. CD, memory stick etc.). Paper or 'hard copy' submissions will *not* be accepted.

It is strongly recommended that the submission package be organized into appropriate files or folders such as:

1. Nomination Package (completed nomination form, cover letter, written summary, letters of support)
2. Supporting Materials (other display materials, newsletters, presentation materials, images, etc.)

More than one award may be presented.

Please email the completed submission prior to **12 PM MONDAY, AUGUST 11, 2023** to info@sppi.ca.