



CATTERALL & WRIGHT
CONSULTING ENGINEERS

Job Description

We are looking for a **Land Use/Community Planner** to join our team full-time, Monday through Friday (40 hours per week).

The Opportunity

The Land Use/Community Planner serves as the lead planner on various projects and provides planning support to the overall Land Group, as well as project management, client relationship management, and business development.

Key Responsibilities

- Prepare planning documents and manage complex planning studies.
- Coordinate inputs from staff to complete planning assignments.
- Review and process amendments to community plans, zoning bylaws, rezoning requests, subdivision plans, and site plans.
- Lead public engagement processes and stakeholder coordination.
- Conduct research, including jurisdictional and legislative framework reviews.
- Promote the company's services and develop business with new and existing clients.
- Identify new markets and opportunities and participate in proposal preparation.
- Build and sustain client relationships, offering strategic advice and innovative solutions.
- Develop and manage project budgets, schedules, and documentation.
- Liaise with stakeholders and management to ensure projects meet client expectations and business standards.
- Provide mentorship and technical support to junior and intermediate staff.

What can you bring?

Education/Experience

- Must be authorized to work in Canada
- Bachelor's or Master's degree in planning or related field
- Registered Professional Planner (RPP) and a full Member of the Canadian Institute of Planners (MCIP)



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Skills/Abilities

- Sound understanding of municipal planning and awareness of land development processes
- Ability to navigate, interpret and make recommendations pertaining to bylaws and legislation
- Ability to review, update, and create Official Community Plans and Zoning Bylaws
- Ability to manage complex invoicing on large projects entailing multiple contracts and fee structures
- Advanced knowledge of the philosophies, principles, practices & research and techniques of planning
- Knowledge of computer systems and the ability to work with a variety of software applications, including file management applications and the Microsoft Office Suite

About Catterall & Wright

Catterall & Wright is a locally owned partnership located in Saskatoon, providing practical and reliable consulting services since 1965. We strive to provide courteous, personal service with unique and innovative solutions for all municipal infrastructure systems. We are dedicated to providing civil engineering services with our proficient technical expertise, design, field layout, observation during construction, contract administration, and project management. To say we have an amazing staff is an understatement. We lean on each other, we learn from each other, and most of all, we support each other. That's how we operate, and that's Catterall & Wright!

We offer an excellent compensation package that focuses on your health, wealth, career, and life. C&W has active Social and EDI committees that promote social and educational events to provide engagement and learning opportunities for all team members.

Check out our website for more information on who we are.

Application Process

Please send a cover letter and resume outlining your skills, experience, and interests to resumes@cwce.ca no later than November 8, 2024.

Only those candidates selected for an interview will be contacted.

Job Type: Full-time

Schedule: Monday to Friday

Work Location: In person