

## Job Title: Landscape Architect (Land Development)

## Position: Landscape Architect (Land Development)

Division: Land Development

Department: Saskatoon Land

Term: 1 Temporary Full Time position available for approximately 24 months, this position may become permanent.

Closing Date: 03/03/2025

Labour Group: CUPE 59

Posting: 4010

### Job Summary

Under supervision of the Land Development Project Manager, this position prepares conceptual and detailed landscaping and subdivision designs; tender documents, administers contracts and project manages the construction for Saskatoon Land landscaping, enhancement projects and supports other related land development activities.

### Duties & Responsibilities

- Prepares conceptual and detailed designs, related presentation drawings, working drawings, estimates, specifications and tender documents.
- Administer contracts and manages project construction.
- Communicates with customers and other relevant stakeholders regarding existing and future neighbourhood projects.
- Attends and participates at new neighbourhood public information meetings.
- Assists with the interpretation and application of City of Saskatoon policies, standards and guidelines pertaining to landscape and other enhancement design, construction and maintenance projects.
- Prepares feasibility studies and reports as required for landscaping and other projects.
- Assists in the preparation of Neighbourhood Concept Plans, recreation sites and public open spaces.
- Assists in the understanding and promotion of sustainable land development practices as it relates to landscape development and other enhancement projects.
- Supports and promotes a safe and positive workplace culture through a variety of initiatives and activities.
- Supports and promotes the health and safety of employees in accordance with the Occupational Health & Safety Act & Regulations in addition to the City of Saskatoon's Administrative Occupational Health & Safety Policies and departmental procedures.
- Performs other related duties as assigned.

### Qualifications

#### Education, Training and Experience Requirements:

- Degree in planning, landscape architecture or related field.
- Three years' experience in all phases of landscape architecture, including design, preparation of working drawings and supervising development of urban parks and recreation projects.
- Full Membership, or eligibility for Full Membership to the Saskatchewan Association of Landscape Architects or related professional membership
- Possession of a valid Class 5 Saskatchewan Driver's Licence.
- Current driver's abstract from SGI demonstrating a safe driving record.

#### Knowledge, Abilities and Skills:

- Knowledge of planning and land development construction processes.
- Knowledge of landscape design including hardscape elements, plant materials and irrigation.
- Demonstrated experience in the application of City of Saskatoon Park Development Guidelines and Standard Construction Specifications.
- Ability to communicate effectively orally and in writing.
- Ability to prepare presentations and working drawings for landscape and other enhancement projects.
- Ability to prepare specifications, estimates and reports.
- Ability to work as a member of an interdisciplinary team.
- Demonstrated skill in the use of AutoCad.
- Skill in developing grading plans, drainage systems and balanced cut/fill.
- Skill in the operation of a computer with word-processing and spreadsheet software (e.g. Microsoft Office).

**Weekly Hours:** 36.67

**Salary Range:** \$78,705.84 to \$86,773.68 CAD **per annum** (2025 rates)

### Diversity, Equity and Inclusion

The City of Saskatoon offers an inclusive workplace that embraces diverse backgrounds. As an equity partner with the Saskatchewan Human Rights Commission (SHRC), the City commits to diversity, equity and inclusion in our workplaces. By having our workforce reflect the community we serve, we support the realization of miyo-pimatisiwin, (me-o-pi-ma-ti-si-win) "the good life", for all residents. To learn more about Diversity, Equity and Inclusion at the City, please visit [Saskatoon.ca/diversity](https://saskatoon.ca/diversity).

### Accommodation

The City of Saskatoon strives to provide an accessible and inclusive workplace for all, including throughout the application and selection process through reasonable access and accommodations. Should you require accommodation through any stage of the recruitment process, please email [talentacquisition@saskatoon.ca](mailto:talentacquisition@saskatoon.ca).

While we appreciate all applications we receive, only candidates under consideration will be contacted.

Our Recruitment Process: Application > Posting Closes > Resume Review > Pre-screen/Interview > Offer > Pre-Employment Conditions > Welcome to the City