



Project Planner (Intermediate)

Full-time Permanent
Location: Saskatoon, SK

About Us

At Associated Engineering, we are passionate about building communities that are vibrant and support economic growth. Sustainability is part of every project we undertake. That is why we have been a carbon neutral company since 2009.

We are a uniquely Canadian, employee-owned company that brings multi-disciplinary perspectives to our clients through our experience and technical involvement. We offer uncompromising service to public and private sector clients across Canada and abroad, providing a broad base of consulting engineering services in the infrastructure, water, transportation, environmental, building, energy, and asset management sectors. Recognizing our excellence and dedication to staff, we have been one of Canada's Best Managed Companies since 2008.

We know it takes dedicated, talented individuals working together to consistently deliver high-quality work and service to our clients. We achieve this by promoting collaboration, investing in our people, and fostering a culture that inspires our people to maximize their potential and think creatively while applying best practices. And we want you to join us!

Job Description

We are on the lookout for a talented and motivated **Intermediate Project Planner** to join our team in **Saskatoon**. This role offers the opportunity to work on a diverse range of planning projects across Western Canada while collaborating with a multidisciplinary team of professionals.

Your key responsibilities include, but are not limited to:

- Site planning and development feasibility analysis
- Leading and facilitating public and stakeholder engagement sessions
- Performing economic, physical, and social analysis to inform planning decisions
- Research and report writing
- Drafting policy and regulatory documents
- Subdivision design
- Collaborating with planning, engineering, and environmental colleagues to prepare deliverables

- Preparing and delivering presentations for both technical and non-technical audiences
- Preparing a variety of statutory plans, including Official Community Plans, Municipal Development Plans, and Sector, Neighbourhood, or Area Structure Plans
- Preparing non-statutory plans, including concept plans, comprehensive development reviews, and outline plans
- Preparing site plans, as well as development, discretionary use, and rezoning applications
- Engaging with potential new clients to support business development opportunities

You will report directly to the Manager, Urban Planning, but will work collaboratively with colleagues throughout the SASK operation. You will also coordinate public and private sector planning work in communities across Western Canada.

Job Requirements

What you will bring:

- Bachelor's degree in Planning or related discipline
- Minimum of 5 years of relevant work experience in the public or private sector
- Registered Professional Planner (RPP) designation in Saskatchewan
- IAP2 Canada certification (preferred)
- Strong knowledge of land use policy in Saskatchewan
- Experience in site planning, subdivision design, and development feasibility analysis
- Proficiency in economic, physical, and social analysis
- Experience drafting policy and regulatory documents
- Proficiency in GIS and/or AutoCAD (SketchUp experience is an asset)
- Excellent written and oral communication skills
- Ability to support public and stakeholder engagement initiatives
- Experience preparing and delivering technical and non-technical presentations
- Team player with the ability to work collaboratively with planning, engineering, and environmental colleagues towards shared deliverables
- Self-starter with the ability to manage workload, meet project deliverables, and seek senior colleague support when needed
- Valid Class 5 driver's license
- Willing and ability to travel throughout Saskatchewan, with occasional travel to Alberta and British Columbia

Everyone has their own unique talents, skills, and background. Even if you don't meet 100% of the qualifications outlined above, let us know why you'd be a great fit for this role!

What we offer:

- Flexible working arrangements, including flex time and remote working options

- Competitive salary and benefits, including health coverage, dental coverage, use of our Employee and Family Assistance Program, and company pension program that matches your contributions
- Culture that promotes accessibility and respect, through our company-wide Diversity and Inclusion Committee, WISER Committee, Accessibility Task Force, and other initiatives
- Culture that promotes sustainability through our numerous local Eco-Action Committees and company-wide Climate Change training
- Ongoing support for your professional development and personal growth through our Mentoring Program, Continuing Professional Development training hours, professional designation support, and Young Professionals Club
- Work environment that focuses on your health, safety, and overall wellness, through our local Wellness Clubs, and annual Fitness Allowance. The safety of our employees is paramount. We are also COR® (Certificate of Recognition) safety certified
- An active Social Club, Book Club, and other social and networking opportunities (including our biennial company-wide Olympics), Lunch-and-Learns, and community volunteer initiatives

We are confident that you will achieve your career and personal goals at Associated Engineering. Learn more about us online here: <https://www.ae.ca/careers>

Please apply through the job posting on our website here: [Deltek Talent Management - Project Planner \(Intermediate\) - \(PJ_PL.6\)](#)