North Battleford is located in west-central Saskatchewan. More than 15,000 people, who enjoy a cost of living that is one of the lowest in the country, rely on the daily services provided by the City’s 250 full and part-time employees. Its relative size allows for a flexible municipal government while reducing red tape for a fast, friendly business development. We are currently inviting applications for a:

**Director of EPAI**
*(Engineering, Planning, Asset Management and Infrastructure)*

**(40 Hours per week) Full-Time**

The Director of Engineering, Planning, Asset Management, and Infrastructure is part of the Senior Leadership Team and is responsible for the operations of the Engineering, Planning, Asset Management and Infrastructure Department.

Under the general guidance and direction of the City Manager, the Director is responsible for City Planning as well as developing and recommending and implementing policies, processes, and projects for improving the stewardship of City Assets. The Director is also accountable for effective risk management and financial efficiency in the management of corporate planning and infrastructure assets. The Director participates in the development and implementation of long-term corporate strategic plans related to management of planning and infrastructure systems while ensuring compliance with legislative requirements and consistency with the City’s strategic objectives and priorities.

Overall, this position plays an integral role in managing the City’s planning and its corporate infrastructure assets and in doing so it will enable the City of North Battleford to continue to deliver the services that it provides, maintain community sustainability and provide quality of life for its residents.

**Qualifications**

- Four (4) year University Degree in Civil Engineering or related discipline.
- Professional Engineer’s (P.Eng.) License from Professional Engineers of Saskatchewan or equivalent.
- Minimum five (5) years performing the above-mentioned major responsibilities with senior management experience including one (1) year supervisory /leadership experience.
- Proven progressive record of leadership.
- Ability to problem solve, motivate, coach, train and supervise staff. Ability to establish and maintain effective working relationships.
- Excellent team building skills and to establish and sustain solid working relationships and partnerships.
- Valid Class 5 Saskatchewan Drivers Licence.
- Provide a suitable Criminal Record Check upon hire.

**Duties and Responsibilities**

- Management, coaching, development, and performance management of staff, as well as team building.
- Providing direction, guidance and leadership to managers within the department.
- Maintain effective working relationships with employees in compliance of the personnel policies and legislation.
- Manages a staff of professional, technical and trades engaged in Operational and Development Services to fulfill the required functions.
- Manages major engineering contracts for the department.
- Responsible for the success planning and implementation of the Underground Pipeline and Asphalt Rehabilitation program (UPAR).
- Responsible for large Capital projects as assigned.

**Hours of Work:** Monday to Friday 8:00am to 5:00 pm *(40 Hours per Week)*

**Posting Closing Date:** November 14, 2022 @ 4:00pm or until successful candidate is found

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**Contact Information**

Interested candidates are invited to apply by submitting a detailed resume quoting job reference number to email:

hr@cityofnb.ca

City of North Battleford
1291 101st Street
P.O. Box 460
North Battleford, SK S9A 2Y6

Telephone: 306 445-1700
Fax: 306 445-0411

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The City is an equal opportunity employer and values diversity in the workplace. If you require accommodation according to the Saskatchewan Human Rights Code, please let us know in order for us to ensure that you can participate fully and equally during the recruitment and selection process.

Please note: Priority will be given to internal applicants

[www.cityofnb.ca](http://www.cityofnb.ca)

To review the comprehensive Job Description please contact

hr@cityofnb.ca